

Order No:

Mulberry Tree Greeting Cards Order Form

Agent: _____

Special Delivery Requirements: _____

Please post completed form or email it to: info@mulberrytreecards.co.uk

Cards: All cards are individually wrapped and supplied in **packs of 6**.

Prices: As per current price list. All prices subject to standard rate of VAT.

Carriage paid on orders over £100, otherwise £7.50 per order (mainland UK only - others please check).

Payment terms 30 days from invoice date. We retain title to all goods and services until full payment has been received.

Orders and Customer Service: Mulberry Tree Cards, 57 High Street, Swanage, Dorset, BH19 2LT • Tel: 01929 423141 • email: info@mulberrytreecards.co.uk • website: www.mulberrytreecards.co.uk

ORDERED BY

Company _____

Invoice Address _____

Postcode _____

Telephone _____

Email _____

DELIVERY ADDRESS (if different)

Company _____

Invoice Address _____

Postcode _____

Telephone _____

Email _____

Code	No of Packs	Pack Price	Line Total
		£	£
		£	£
		£	£
		£	£
		£	£
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Column Total			£

Code	No of Packs	Pack Price	Line Total
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Column Total			£

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Column Total			£

Signed: _____

PRINT NAME: _____

Date: _____

Please post, phone or email order to:
 Mulberry Tree Cards, 57 High Street, Swanage, Dorset, BH19 2LT
 phone through on 01929 423141
 email to: info@mulberrytreecards.co.uk

Sum of Column Totals equals Goods Total	£
Carriage (FREE on orders >£100 net)	£
Order Total (excl VAT)	£

Terms of Business:

New Accounts: A Bank and 2 trade references are required to open a credit account.
The minimum order to **open** an account is £50 net

Minimum Orders: A minimum order is £50 net once a credit account has been opened.
A minimum carriage paid order is £100 net.
A charge of £7.50 will be made in respect of carriage and handling of orders less than £100 to the UK mainland.
Goods to the Isle of Man, Scilly Isles, Scottish Highlands & Islands and Northern Ireland will be advised at the time of the order confirmation.
Goods to the Channel Islands and Eire will be dispatched by an international courier and you will be advised at the time the order is confirmed as to the cost.

Prices: All prices quoted are exclusive of VAT and we reserve the right to alter prices without prior notice

Invoicing & Payment: The prices invoiced for the goods you order are those in effect on the date you place your order and are exclusive of VAT
You will be sent an invoice by **email** unless you specifically request one in the post
Payment of the invoice is due 30 days from the tax point on the invoice (date you place the order)

Title & Risk: The title of the goods does not pass to the purchaser until paid for in full, but remains with the Mulberry Tree Gallery, although the risk passes to the purchaser on delivery.

Verification of Goods: It is your responsibility to verify the quantity and condition of the goods upon receipt and, in case of on-arrival damage or missing items, to notify and file a claim with the carrier and inform The Mulberry Tree within 7 days of receipt (retaining all relevant invoices and signed delivery notes)

Credits: Complaints regarding damaged or faulty goods, short or non-delivery will **NOT** be accepted unless notice is given either in writing or by email within **7** days of the invoice date

Returned Goods: Permission from the Mulberry Tree Gallery must be obtained before dispatching returns

Picture Framing: We regret that Mulberry Tree Cards are not available for picture framing. **Copyright, Designs and Patents Act 1988**